

Feb 18 Check in Procedures

Team #:
Teacher:
School:

INSTRUCTIONS:
Arrive between 7:00 – 8:00 am
Go to registration in the Large Gym
Have this document available.
Attach it to the following documents:

DO YOU HAVE THE FOLLOWING? PLEASE ATTACH THEM IN THIS ORDER:

- _____ THIS DOCUMENT WITH YOUR TEAM NUMBER AND COACH'S NAME.
- _____ FINAL REGISTRATION FORM, SIGNED BY THE COACH AND THE PRINCIPAL.
- _____ CODE OF CONDUCT SIGNED BY STUDENTS AND COACH.
- _____ WEB PAGE/PRESS RELEASE FORMS: ONE FOR EACH PERSON
- _____ EMERGENCY CONTACT SHEET

You will receive and envelope with:

- _____ 15 WRISTBANDS WITH TEAM NUMBERS
- _____ SCHEDULES
- _____ MAPS

When you arrive at FOOTHILL HIGH SCHOOL we will:

- STAPLE ALL OF THESE FORMS TOGETHER WITH THIS SHEET ON TOP.
- GIVE YOU A REGISTRATION PACKET.
- MAKE SURE EACH STUDENT HAS A WRISTBAND WITH YOUR TEAM # PRINTED ON IT.
- REMIND TEAMS OF THE COACHES' S MEETING AT 8:10 IN J BUILDING BATCAVE.
- INFORM TEAMS THAT THE WELCOME SHOW WILL BEGIN AT 8:30 A.M.
- IMPOUND LASTS UNTIL 9:50AM
- CHOOSE A SITE FOR CAMP OUTSIDE AROUND CAMPUS. TEAMS SHOULD CHOOSE SPACE TO MEET/LEAVE BELONGINGS.

REMEMBER:

- Please bring along supplies to clean up your camp site (garbage bags)
- Bring along supplies to make any last minute repairs to your devices.
- Remind parents that they can observe but allow the students to compete without interference.